

SMARTLINK HOLDINGS LIMITED
(Formerly known as Smartlink Network Systems Limited)

CIN: L67100GA1993PLC001341

Tel.: 0832 2885400 Fax: 0832 2783395

Email: company.secretary@smartlinkholdings.com Website: www.smartlinkholdings.com

Regd. Off.: L-7, Verna Industrial Estate, Verna, Salcete, Goa – 403 722

IMPORTANT & URGENT
FOR YOUR IMMEDIATE ACTION

Ref: DLIN/DEMAT/

Date:



NAME:

ADDRESS:

Dear Shareholder(s),

Sub.: Restriction on Transfer of Shares in Physical form with effect from December 5, 2018.

Pursuant to Securities and Exchange Board of India (SEBI) vide Notification dated June 8, 2018 has amended Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements), 2015. As per said notification, Transfer of Shares held in Physical form is not permitted with effect from December 5, 2018. However, transmission or transposition of shares is permitted even if the shares are held in Physical form. Hence, the shareholders who are holding shares in physical form are requested to dematerialize their shares on or before December 5, 2018.

Procedure for conversion of Physical shares in Demat mode

- 1) Open a Demat Account with a Depository Participant;
- 2) After Demat Account is opened, please submit the Physical Share Certificates along with the Demat Request Form to the Depository Participant;
- 3) Once application is submitted, Depository Participant will generate Demat Request Number (DRN) and send the application along with the Share Certificates to Registrar and Share Transfer Agent for confirmation of request;
- 4) Once Registrar and Share Transfer Agent confirms the request generated by Depository Participant, the shares will get credited to the shareholders Demat Account; and
- 5) Once the shares are credited to Demat Account, the shareholder can deal with the shares i.e., sell or transfer to any party or create pledge, etc.

In case if you have any queries or need any assistance in this regard, please contact the Company at the aforesaid address or M/s. Karvy Computershare Pvt. Ltd. (Unit : **Smartlink Holdings Limited**), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 00 032, Telangana State, Toll Free No.: 1800-3454-001 Email : einward.ris@karvy.com

Thanking you,

Yours faithfully,

For **SMARTLINK HOLDINGS LIMITED**

Sd/-

URJIT DAMLE
COMPANY SECRETARY